



DETAILED PROJECT CHECKLIST

CLIENT INFORMATION:

NAME(S): _____
ADDRESS: _____
PHONE NO: _____

FAMILY AND LIFESTYLE:

Number and approximate ages of family members:

If your family has young children, will they be using the kitchen frequently?

How long do you plan to live in the home you are currently building or remodeling?

Where does your family eat its meals?

Where will your family eat after you build / remodel?

Do you require a kitchen table or island with barstools for eating within the kitchen?

What other activities will take place in your new kitchen?

- | | | |
|---------------------------------------|------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Laundry | <input type="checkbox"/> Watching TV | <input type="checkbox"/> Gardening |
| <input type="checkbox"/> Paying Bills | <input type="checkbox"/> Computer Center | <input type="checkbox"/> Other (Please Specify) |
| <input type="checkbox"/> Homework | <input type="checkbox"/> Formal Entertaining | |
| <input type="checkbox"/> Sewing | <input type="checkbox"/> Informal Entertaining | |

After you build or remodel, will you be entertaining frequently?

Do you have large or small gatherings?

Do your guests help you in the kitchen when you entertain?

How do you shop?

- | | |
|--------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Weekly | <input type="checkbox"/> Buy in Bulk and Store |
| <input type="checkbox"/> By the Meal | <input type="checkbox"/> Other |

If you buy in bulk, do you require storage and/or freezer space in the kitchen?

COOKING STYLE

Who is the primary cook?

Is the primary cook right or left handed?

How tall is the primary cook?

What is the primary cooks cooking style?

Gourmet Meals

Bringing Home Meals

Family Meals

Quick and Simple Meals

Baking

Other

Does the primary cook prefer assistance in the kitchen while cooking?

Does the primary cook have any physical limitations?

Who is the secondary cook?

Do the secondary cook and the primary cook prepare meals together?

Is the secondary cook right or left handed?

How tall is the secondary cook?

What are the secondary cooks responsibilities?

Does the secondary cook have any physical limitations?

Is the secondary cook sometimes the primary cook?

DESIGN AND STYLE

What are your color preferences for your new kitchen?

Are there colors you would not want in your new kitchen?

Have you created a scrapbook of notes, clippings, photos, and ideas that you would like to incorporate into your new kitchen?

If the design were greatly improved, would you be willing to make structural changes (for example moving windows, doors, walls or building an addition)?

What do you like about your current kitchen?

What do you dislike about your current kitchen?

What is your style preference for your new kitchen?

Contemporary

Traditional

Country

Modern

Formal

Other

PRODUCT SELECTION

CABINETS

BASIC STYLE

COLOR & FINISH

DOOR STYLE

BOX CONSTRUCTION

MISC. CONSTRUCTION DETAILS

ACCESSORIES

Lazy susans

Glass Doors (type)

Pantry

Wastebasket

Spice Rack

Vegetable Bins

Recycling Center

Appliance Garage

Tilt Out Sink Trays

Rollout Shelves

Bookcase

Molding

Bread Box

Other Open Areas

Decorative Accents

Cutlery Divider

Cutting Board

Other

COUNTERTOPS

PRIMARY MATERIAL:

SECONDARY MATERIAL (if applicable)

EDGE TYPE:

ANY MISCELLANEOUS INFORMATION:

**APPLIANCES AND FIXTURES:
APPLIANCES**

<u>ITEM</u>	<u>SIZE</u>	<u>FURNISHED BY</u>
<input type="checkbox"/> Refrigerator	_____	_____
<input type="checkbox"/> Icemaker	_____	_____
<input type="checkbox"/> Freezer	_____	_____
<input type="checkbox"/> Range	_____	_____
<input type="checkbox"/> Oven	_____	_____
<input type="checkbox"/> Microwave	_____	_____
<input type="checkbox"/> Cooktop	_____	_____
<input type="checkbox"/> Range Hood	_____	_____
<input type="checkbox"/> Warming Drawer	_____	_____
<input type="checkbox"/> Auxiliary Cooking	_____	_____
<input type="checkbox"/> Dishwasher	_____	_____
<input type="checkbox"/> Trash Compactor	_____	_____
<input type="checkbox"/> Garbage Disposal	_____	_____
<input type="checkbox"/> Washer	_____	_____
<input type="checkbox"/> Dryer	_____	_____
<input type="checkbox"/> Other	_____	_____

FIXTURES	<u>SIZE</u>	<u>FURNISHED BY</u>
<input type="checkbox"/> Main Sink	_____	_____
<input type="checkbox"/> Auxiliary Sink	_____	_____
<input type="checkbox"/> Main Faucet	_____	_____
<input type="checkbox"/> Auxiliary Faucet	_____	_____
<input type="checkbox"/> Other	_____	_____

BATHROOM(S) INFORMATION, IF INCLUDED IN PROJECT

ANY IMPORTANT INFORMATION:

- Bath Vanity _____
- Linen Storage _____
- Medicine cabinet _____
- Countertop _____
- Lavatory Sink _____
- Lavatory Faucet _____
- Whirlpool Tub _____
- Tub / Shower _____
- Tub Surround _____
- Shower Doors _____
- Whirlpool Faucet _____
- Tub / Sh Faucet _____
- Toilet _____
- Lighting _____
- Other _____

Would any of the following items / products be of interest to you?

- Undercabinet or Auxiliary Lighting
- Kitchen or Bathroom Ventilation
- Specialty Bathroom Ventilation
- Pedal Operated Valves
- Closet Organizing Systems
- Bathroom Accessories
- Specialty Hardware
- Windows and Doors
- Skylights
- Water Filtration Systems
- Barstools
- Laminate Flooring
- Hardwood Flooring
- Other

Would you be interested in discussing work in any of the following other rooms?

- Laundry Room
- Den / Office
- Living Room / Entertainment Center
- Dining Room / Hutch
- Bedrooms / Desks
- Other

TIME AND BUDGET

When would you like to begin your project?

When would you like your project to be finished?

Do you have a budget or allowance for this project?

If so, what does the budget or allowance cover? Amount? _____

Do you have a contractor or installer preselected?

If not, would you like us to oversee the installation or provide referrals for qualified contractors?

Are there any associated professionals working on this project with you (for example architects, engineers, interior designers, etc.)?

If so, who are they and what are their responsibilities?

Is there any other information that may be helpful to us?